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Kelly Smith, Manager
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Brian Herioux, Chairman Dee Dee Anderson Skradski, V-Chair Airpt Brd David Moyle, Cty Brd Rep
Patrick Johnson, Cty Brd Rep Will Carne, Airpt Brd. Vickie Schwab, Airpt Brd. Brian Belmonti, Airpt Brd

Delta County Airport Advisory board

January 8, 2018 8:00 a.m.

Approved Minutes

1. **ROLL CALL:**

PRESENT: **Herioux, Anderson-Skradski,, Carne, Johnson**

ABSENT: **Schwab, Belmonti, Moyle**

ELECTION OF CHAIRMAN – Smith opened nominations for Chairman. Johnson nominated Herioux for Chairman. No other nomination, nominations closed. Moved by Johnson, seconded by Carne to nominate Herioux for Chairman. **MOTION CARRIED UNANIMOUSLY.**

ELECTION OF VICE-CHAIRMAN – Herioux opened nominations for Vice-Chairman. Carne nominated Anderson-Skradski for Vice-Chairman. No other nominations; Herioux closed nominations. Moved by Carne, seconded by Johnson to nominate Anderson-Skradski for Vice-Chairman. **MOTION CARRIED UNANIMOUSLY.**

II. **APPROVAL OF AGENDA:** Moved by Anderson-Skradski and seconded by Johnson to approve the agenda. **MOTION CARRIED UNANIMOUSLY.**

III **APPROVAL OF MINUTES:** 11/13/2017
Moved by Johnson and seconded by Anderson-Skradski to approve the minutes November 13, 2018. **MOTION CARRIED UNANIMOUSLY.**

IV **PUBLIC COMMENT ON AGENDA ITEMS:** None

V **MANAGERS REPORTS:**

A. Smith discussed the Manager job posting. Job was posted Dec 19th, and a committee of four was chosen, three airport board members and one citizen. Committee will be receiving all resumes and will choose about 10 and then start the interviewing process.

B. Winter Operations were discussed. Overtime, and staffing etc.

C. MCWCF Grant – Airport received a grant and used it to purchase safety vests, two stand up desks, two new office desk chairs and two foot pads for standing. Board was given award letter.

D. ACIP discussion with FAA/update – Smith discussed the airport improvement program meeting with FAA/State. Finances were discussed with regards to entitlement money, and splitting up 2018-2019 design/construct project of 9/27. Discretionary money will be tight, will work with FAA to get bids for project in and then see what can be accomplished.

E. **FINANCES/ENPLANEMENTS/FUEL SOLD** – Smith gave report through December 31, 2017

F. Wildlife manual still in process of rewrite.

VI OLD BUSINESS:

1) Tenant Letter – Inspection/Corrections/Update – Smith gave an update regarding the inspection letter to the hangar tenants. Many have had no issues following the ruling and the airport policy, but still working with a few. Will not be an issue for new manager to deal with.

VII RENZONE UPDATE: City of Escanaba is working on the solar farm. Received notification from the FAA that the project, based on the solar glare analysis, will not have any issue with the construction of this farm in the airport industrial park, south of taxiway 9. City is working to complete appraisal and lease will be written and sent to FAA to concurrence. City has also put out the RFP request and will share with Airport when available. More to Follow.

VIII **EDA/CHAMBER UPDATE: NONE**

IX NEW BUSINESS:

1) MAAE Winter Conference – Smith presented the upcoming MAAE Winter Conference, Feb 21, 22nd, in Lansing – requested approval from board for attendance. Smith will fly to Lansing Tuesday Feb 20 and return for work Friday morning about 10:00 am on the morning flight from Detroit. Moved by Carne and seconded by Johnson to approve Smith traveling for the Winter MAAE Conference. MOTION CARRIED UNANIMOUSLY.

X PUBLIC & BOARD MEMBER COMMENTS: None

XI ADJOURNED: Meeting adjourned at 9:10 am

Next Board meeting is March 12, 2017, 2017 at 8:00 a.m.

Respectfully Submitted by:

Kelly Smith, Airport Manager

Brian Herioux, Board Chair